The meeting was called to order at 9:45 am by President Kam Law.

**Present:** Dan Bounds, Karen Clementi, Dylan Cooney, Ted Denning, Laurie Frieders, Brett Garelli, Glen Gottardo, Mary Johnson, Nina Kshetry, John Lamb, Kam Law, Kelly Lockerbie, Michael Lutz, Lee Melcher, Debra Ness, Norm Rose, Rebecca Rose, Keith Richard, Lou Storino, Mark Termini, Amanda Withers, Fred Wu.

Guests: Dominic Brose, Charles Corley, Barbara Scapardine

**Approval of Minutes:** The minutes of the April 14, 2017 Annual Meeting and the May 18, 2018 Long Range Planning meeting were reviewed.

Fred Wu moved and Debra Ness seconded that the minutes from the April 14, 2018 Annual Meeting and the May 18, 2018 Long Range Planning meeting be approved. Motion passed.

**Treasurer’s Report:** Lou Storino passed out copies of the proposed budget as well as a comparison of expenses year to date against last year’s budget. The balance in the checking account is low but will be replenished as soon as the bills paid for the 2018 conference are reimbursed along with the proceeds being deposited.

The draft budget was reviewed. At the Long Range Planning meeting it was discussed that eliminating three out of the four printed issues of the Clarifier would balance the budget. A short poll was distributed to the membership. The results of the poll supported electronic distribution of the newsletter. In order to promote the change a postcard will be developed and mailed just prior to the first electronic newsletter being published. The remaining newsletter budget should be enough to cover the cost of the postcard mailer and was not increased. There was one change since the Board reviewed the draft at the Long Range Planning meeting; a $1000 increase to the membership budget.

Fredrick Wu moved and Lee Melcher seconded that the draft budget for the fiscal year July 1, 2018-June 30, 2019 be approved. Motion passed.

**Executive Manager’s Report:** Covered under New Business

**Old Business:**

1. Kelly Lockerbie reported for Amanda Withers that the application for the WEF MA of the year award is slated to be completed by December 2018. The deadline for awards nominations is October 12, 2018.

2. Chuck Corley asked several questions of the Board regarding the direction/focus of the newly formed training committee. It was decided that a very short “trial run” webinar for the Board would be created to test the process. The first webinar(s) would be on topics of the general interest to our membership. A short list of operator related titles will be generated by the committee.
New Business:
1. The first two items in new business were covered as part of discussions earlier in the meeting. Dominic Brose and Barbara Scapardine went over the focus of the proposed new sustainability committee. The committee inform and highlight grants available to municipalities and help them secure them. In the future the committee may also include private industry. There should be no overlap with any other committee. The group present was positive about the new committee. President Kam Law appointed Dominic Brose as the chairperson of the new Sustainability Committee. Barbara Scapardine was appointed vice-chair.

2. At the request of the Board, Mary Johnson revised and updated the IWEA objectives. A copy of the revised objectives was distributed Consensus was that the revision were appropriate. Mary will post the revised objectives on the website.

3. The IWEA Handbook is being updated. A draft copy of the updated committee responsibilities, executive board position responsibilities and event planning sections was distributed for comment. There were a few additional items added per review and discussion. They will be incorporated and redistributed.

Committee Reports:

Annual Conference: Frederick Wu reported for Cheryl Kunz that planning for the 2019 Annual Conference will be February 11-14th. The first conference call has been held and the next one July 19, 2018 at 10. The exhibition hall and general schedule are expected to remain very similar to last years event. Krishna Pagilla will be the keynote speaker and Tom Kunetz, will be the WEF VIP.

Amanda Withers was absent. Kelly Lockerbie covered the report earlier in the meeting.

Biosolids: Ryan Christopher was absent. Kelly Lockerbie reported for the committee that they held an event recently at McCormick Place roof top garden that supplies the fresh veggies for McCormick Center. Moving forward the committee will be working on the biosolids track at the annual conference.

Collections: Dan Bounds has taken over as chairperson of this committee. The committee has started having regular conference call and is planning the annual collections seminar in November at the Lisle Hyatt. The golden manhole award has been moved to the regular Awards program. The Award will be given at the annual conference with a recognition in the fall at the annual collections event. In addition, the committee is looking into planning a collections systems exam refresher course as had been done in the past.

EPEC: Glen Gottardo reported that the wind farm fieldtrip will be held in on October 13, 2018 in Indiana.

GOLF: John Lamb reported that attendance at this years outing was down a little. There was completion from other outings this year. Overall the outing raised over $5000 for the scholarship fund. The outing is scheduled for Friday June 7th, 2019 at Carillon. Other courses were considered but Carillon is the best value and fit for our outing.
Government Affairs: Lou Kollias was absent. Laurie Frieders reported in his place that the annual event is scheduled for Friday, January 20th at the Marriott Burr-Ridge. The committee will meet in September to plan the event.

Industrial Pretreatment: Alice Ohrtmann was absent but Laurie Frieders reported that the annual dinner will be held on February 20, 2019 but the venue is not yet confirmed. They committee is has identified a speaker, Bill Oldman from Green Bay, that was to speak at the IWPC but cancelled due to weather.

Laboratory: Keith Richard reported his committee held a BOD workshop at the conference that was well attended this year. Charging a small fee for the event seemed to help attendance. The committee is exploring what other hands on workshops they could present as they have done the BOD workshop a few times now.

LIFT: Nina Kshetry reported that the committee is holding a tour of new Aqua Aerobic technology at Rockford Water Reclamation District later this afternoon. Plans are in progress for another LIFT technology dinner to be held after WEFTEC in late October. The committee will be putting together a half day track for the conference.

MAC: Peter Lynch was absent with no report.

Marketing: Monica Gunderson was absent and is expecting a baby in the coming weeks! She has been working to coordinate marketing materials to kick off the 2019 Conference as well as preparing the mailer for the golf outing.

Membership: Ted Denning gave an overview of the revamped membership committee. New members have been recruited and group will divided with some members focusing on new recruitment and others focused on database administrative duties.

Newsletter: Karen Clementi provided some statics and costs regarding the production of the newsletter. Recently there was an issue with funds owed the post office for returned newsletters. None of the newsletters that have been “returned” have be forwarded to the post office box so it is unclear as to how this process has been working. The balance has been taken care of. Moving to a more digital distribution of the newsletter should help this situation from reoccurring.

NRR: Brett Garelli reported that committee is working on the upcoming nutrient seminar. It is set for September 11 at Medinah Shriners.

Plant Operations: Lee Melcher reported for Lynn Kohlhass that the committee has planned a tour at the Champaign Urbana on August 29. Registration is now open

Program: Mike Lutz reported the call for abstracts will be open shortly. Format for the program will be similar to last years. Sessions with an operator heavy focus will be held on Wednesday.
Public Ed & Student Affairs: Norm Rose reported that there were approximately 40 water related projects at this years science fair. Six of the projects were submitted to WEF. The science fair winner was Robert Szymczyk, who also represented IWEA at SJWP.

Safety: Dan Rivera was absent.

Scholarship and Charitable Giving: Paul Hurley was absent but reported that the committee will be making the annual donation to Water For People as soon as the budget is passed. The committee is also working on strengthening and enlarging the scholarship promotion channels including working with IPSI for the new scholarship for that program

Social Media: Dylan Cooney has taken over as the chair of this committee. Please submit information to her for posting on social media and for E-News and E-Blasts. She is also looking to make some changes to the Twitter contest to make it more interactive with the conference vendors.

Watershed: Dan Bounds reported for the new chair Lindsey Birt

Website: Mary Johnson asked people to look up the new IWPC website on their phones. It looks really good. Committee page updates including pictures should be sent to her. She also reminded everyone that the earlier the better in getting items to her and Dylan for posting and announcing.

YP’s: Kelly Lockerbie reported for Meagan Matias, the new chairperson that the committee is working on the YP events for the conference.

Delegates Report: Debra Ness reported that she and Rebecca Rose attended WEFMAX in South Carolina. They attended sessions on staffing, sponsorship and are on the same HOD committee and are participating in conference calls for that committee.

President Kam Law adjourned the meeting.

Respectfully Submitted by Laurie Frieders, Executive Manager.

I certify that these minutes are an accurate account of the June 29, 2018 Executive Board and Committee Chair meeting.

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Kam Law, President                                  Date Approved